

Roblin Minor Hockey Constitution

Updated March, 19th, 2024



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**ROBLIN MINOR HOCKEY ASSOCIATION
(Here-in-after known as RMH)
CONSTITUTION, BY-LAWS & REGULATIONS**

CONSTITUTION

ARTICLE #1 NAME OF ORGANIZATION

- 1.1 This organization shall be known as Roblin Minor Hockey Association.
- 1.2 This Association shall be the governing body for Roblin Minor Hockey.
- 1.3 Roblin Minor Hockey shall be affiliated with and shall operate under the jurisdiction of all rules, regulations and by laws of Hockey Canada and Hockey Manitoba.
- 1.4 Operating by-laws and guidelines introduced and adopted by Roblin Minor Hockey must meet or exceed those of the Affiliated Associations.

ARTICLE #2 MEMBERSHIP

- 2.1 Any parent or guardian may become a member of Roblin Minor Hockey Association by virtue of the fact his/her child is registered with any of the activities organized by Roblin Minor Hockey.
- 2.2 Any adult volunteering his/her services in the development of a child's ability and sportsmanship with any activity organized by Roblin Minor Hockey is eligible for membership.

BY-LAWS

By-Law #1

- 1.1 The Annual General Meeting shall be open to attendance by existing Board of Directors, association members and interested persons.
- 1.2 The Annual General meeting shall be conducted no later than June 1st of any given year.
- 1.3 The President of Roblin Minor Hockey shall act as Chair of the Annual General Meeting but may relinquish this position to a person of his/her choice.

- 1.4 All persons in attendance shall be entitled to one vote per motion tabled.
- 1.5 The President shall cast a vote only in the event of a tied vote on a motion.
- 1.6 Voting may be done by a show of hands unless:
 - A. A minimum of three Board positions request differently; or
 - B. A majority of those present request a ballot vote if more than one is running.
 1. Election of Directors must be by a ballot vote.
 2. Except for "Special Resolution" an affirmative vote shall be determined by $\frac{3}{4}$ or more of the eligible vote.
 3. In the event of a tied vote, the President may choose to cast the deciding vote or may wish to have a motion defeated by virtue of the tied vote.
- 1.7 Special General Meeting may be called by the President or by a majority of the board, place and time to be determined by the executive.
- 1.8 Annual General Meeting shall be advertised a minimum of three and a maximum of five weeks prior to its occurrence.
- 1.9 Should a controversial subject or dilemma arise, procedures shall be governed by and solved in accordance with "Roberts Rules of Order".

By-Law #2

Executive - The business affairs of this association shall be governed and dealt with by the duly elected executive positions of this Association as set out in the Roblin Minor Hockey Association Regulations.

By-Law #3

- 3.1 All executive positions shall be for a two-year term.
- 3.2 Outgoing members of the executive must retire upon completion of the two-year term but may permit their name to stand for re-election to the Board of Directors.

- 3.3 All executive positions shall be filled by a ballot vote.
- 3.4 In the event a vacant position on the executive exists, the Board may appoint an individual to the position for the balance of the term.
- 3.5 Any elected officer may be removed from any position by "Special Resolution".

By-Law #4 Executive Elections

- 4.1 At the Annual General Meeting a Board will be elected as laid out of the rules and regulations of the Roblin Minor Hockey Association.
- 4.2 The immediate Past President shall remain on the executive for a period of one year as a special advisor to the new executive.
- 4.3 The Board of Directors shall meet as often as the deem necessary but on a regular schedule, so the membership can attend. If a director is absent for more than 2 consecutive meetings, they will receive a letter from the Board stating if a third is missed they will be disqualified from the Board, unless the absence is authorized by a resolution of the Board of Directors.
- 4.4 A Quorum for a meeting of the Board shall consist of 5 Board members.

By-Law #5

- 5.1 The powers of the Board are to formulate, proscribe, change and correct operating rules and regulations of the Association on the condition that changes are in accordance with the goals and stipulations of the constitution.

It shall be within the power of the Board to make decisions on all matters of business submitted.
- 5.2 To program, regulate and organize all activities of the Association.
- 5.3 To sanction the activities under the jurisdiction of the Association and to solve controversial situations held in appeal.
- 5.4 To appoint, suspend, or dismiss individuals and establish operating guidelines for the appointed positions.
- 5.5 To nominate and appoint permanent and special committees or individuals to take charge of special or specific events or order of business.
- 5.6 To budget received funds and to authorize expenses.
- 5.7 To supervise and co-ordinate the work of the committees of the Association without prejudice to the rights and powers of the committees.

- 5.8 The signing officers for the Association will be any two of the President, Secretary, Treasurer,

By-Law #6 Policy Handbook

- 6.1 The Policy Handbook can consist of a copy of the constitution, by-laws and any or all rules and regulations pertaining to any or all activities under the jurisdiction of Roblin Minor Hockey.
- 6.2 The Policy Handbook shall be given to all members of the Board no later than one month after their election to office and the handbook is to be returned to the Association no later than one month after the completion of his/her term.
- 6.3 The Policy Handbook shall be made available to all coaches and managers of all sporting events under the jurisdiction of Roblin Minor Hockey.
- 6.4 At a predetermined price acceptable to the Board, Policy Handbooks shall be made available for sale to any interested person.

By-Law #7 Exclusive Domain

- 7.1 At any Annual General Meeting of the Association, the policies, rules and regulations, constitutions and/or by-laws may be amended by $\frac{3}{4}$ majority vote of members present.
- 7.2 All expenditures, other than daily operation expenses, over \$5000.00 must be approved in a motion at an Annual Meeting.
- 7.3 At any Board meeting, pursuant to the exclusive Domain Clause by-laws, Rules and Regulations and the Policy Handbook may be added to, deleted from, or revised by a unanimous vote. However, the additions, deletions or revisions must be considered as temporary or 'Interim Policy Only' until the next Annual General Meeting at which time they must be placed on the floor as a Motion and be voted on and approved by a $\frac{3}{4}$ Majority before any change can be permanently adopted.
- 7.4 Hockey By-Laws & Regulations amended at the Annual General Meeting of the Association may be carried with a $\frac{3}{4}$ majority.

REGULATIONS

SECTION 1: OBJECTIVES OF THE ASSOCIATION

The objectives of the Association are to administer, foster and promote amateur hockey for

youths between the ages of three (3) and seventeen (17) years of age as of December 31st of the current year. The association shall operate seven (7) hockey divisions:

- A) Intro to Hockey
- B) U7
- C) U9
- D) U11
- E) U13
- F) U15
- G) U18

Roblin Minor Hockey shall operate under the bylaws and regulations of the Association. Changes to these Regulations shall be by the membership at the Annual General Meeting or Special Meeting after Notice of Motion, as provided by the Roblin Minor Hockey Constitution and By-Laws.

SECTION 2: BOARD COMMITTEE AND OFFICERS

Roblin Minor Hockey shall operate under the guidance of a Hockey Board, which will be comprised of President, Vice-President, Secretary, Treasurer and Past President and Board of Directors consisting of elected members as per section 3.

SECTION 3: ELECTION PROCEDURES

The Board shall be elected at the Annual General Meeting to be held no later than June 1 of the current year. If all 9 positions are not filled at the Annual General Meeting, the board will appoint members to fill the vacant positions.

The following will be elected at the Annual General Meeting:

| <u>Odd Year</u> | <u>Even Years</u> |
|---------------------|---------------------|
| President | Vice-President |
| Secretary | Treasurer |
| Referee-in-Chief | Equipment Manager |
| Fundraising Manager | Referee Coordinator |
| Registrar | |

SECTION 4: COACHES & MANAGERS

1. Coaches actions and their instructions to players must be tempered toward good conduct and the welfare of the players. Coaches and managers are responsible for

the conduct of their players and themselves on and off the ice at all times whether out of town or in town. The coaches at all times shall display proper conduct, good sportsmanship and good manners.

2. Coaches must ensure that players keep dressing rooms neat and tidy.
3. The team coaches shall be responsibly for ensuring that every player is dressed to C.S.A. approved equipment while on the ice.
4. A coach or manager from each team shall complete and sign the prescribed equipment forms and shall be responsible for distributing, collecting, and returning to Roblin Minor Hockey Equipment Manager the team uniforms and goal equipment at the completion of the last game for the year. The coach or manager is responsible for all equipment assigned to his team by the Equipment Manager.
5. Jerseys are not to be kept by the players.
6. The coach or manager is to approve the arrangements for each vehicle transporting to out of town games.
7. No team official will be allowed to charge any equipment or related items to Roblin Minor Hockey.
8. Coaches and managers must comply with Hockey Canada, Hockey Manitoba and Roblin Minor Hockey By-Laws and Regulations.
9. All coaches shall have the required coaching levels as outlined in the Hockey Manitoba Constitution, Regulations, And Rules of Competition Handbook
10. All team officials must obtain their Respect in Sport: Activity Leaders Certificate
11. The appointment and dismissal of coaches shall be by Roblin Minor Hockey Board. Coaching resignations will be presented in writing to Roblin Minor Hockey Board with reasons for resignation listed.
12. Harassment of the referees and off-ice officials by coaches, Managers and Trainers will not be tolerated and will be dealt with by Roblin Minor Hockey.
13. All coaches and assistant coaches must sign and adhere to the Coaches Code of Conduct.

14. A person will be allowed to act as coach, assistant coach or trainer on one team only. ANY PERSON WHO WISHES TO HELP N MORE THAN ONE TEAM MUST HAVE WRITTEN APPROVAL FROM THE HOCKEY EXECUTIVE.
15. The duties of a coach, assistant coach and manager are listed in the appendix of the Hockey Regulations and are subject to change at the discretion of the board.
16. RMH team coaches and managers are required to register with Hockey Canada during the RMH registration period.

SECTION 5: DISCIPLINARY ACTION

1. Hockey Manitoba and League shall deal with all violations regarding Hockey Canada and Hockey Manitoba Rules of Play.
2. The Roblin Minor Hockey Board shall establish any disciplinary action deemed necessary for violation of these rules and regulations by Roblin Minor Hockey members, players or associate members, coaches and team executives.
3. A Roblin Minor Hockey Board member shall have the right to request any member of Roblin Minor Hockey, associate member, coach, team, executive, parent, fan or player to leave the rink for abusive behavior that is detrimental to Roblin Minor Hockey or Roblin Recreation Commission Arena Regulations.
4. Anyone wishing to appeal a disciplinary action decision will follow the guidelines or the Hockey Manitoba Appeal process.

SECTION 6: PLAYER ELIGIBILIY

1. Players eligible to play in Roblin Minor Hockey are defined as per Hockey Manitoba regulations.
2. Any requests for concessions must be made in writing to the Roblin Minor Hockey Board. The Hockey Board may grant concessions to individuals upon review of their request. Decisions of the Board are final.

SECTION 7: EQUIPMENT

1. The Equipment Manager shall authorize equipment purchased up to a total of \$500.00 per year. The Roblin Minor Hockey Board shall approve all additional purchases. All equipment purchased shall be marked with identifiable Roblin Minor

Hockey markings. Purchase orders will be used for all equipment purchases.

2. The Manager shall maintain an inventory of equipment (ex, by age, group, type, size, etc.).
3. The Manager shall examine the needs prior to each season and prepare a list of requirements, recommendations and costs for the Board's consideration.
4. All equipment shall be assigned to individual teams as appropriate.
5. Goal-tending equipment for U15 and up shall be supplied by the goaltender.
6. A goal stick will be approved for the u7, u9, and u11 teams as deemed necessary by the equipment manager.
7. All hockey equipment will be collected, inventoried, repaired and cleaned by May 15 of each year.
8. All unusable equipment shall be disposed of by the Manager on approval from the board.
9. All equipment must be returned at the end of the current season to the equipment Manager and stored in the Roblin Minor Hockey equipment room. This is for insurance purposes and proper control of equipment inventory.
10. The Director will ensure that all Roblin Minor Hockey equipment is safe and complies with Hockey Canada, Hockey Manitoba and other bodies that have jurisdiction.
11. All equipment purchased by teams under the auspices of Roblin Minor Hockey belongs to Roblin Minor Hockey.

SECTION 8: GRIEVANCES

1. The Grievance Committee is comprised of three (3) appointees determined by the Board. THE COMMITTEE WILL INCLUDE AND BE CHAIRED BY THE VICE-PRESIDENT OF ROBLIN MINOR HOCKEY ASSOCIATION.
2. This committee shall handle all complaints received from the membership regarding operations of Roblin Minor Hockey.

3. All grievances shall be submitted to the Grievance Committee in writing not less than twenty-four (24) hours and not more than seven (7) days from the time of the grievance.
4. A decision in writing from the Grievance Committee shall be within one (1) week of receipt of written grievance.
5. Decisions of the Grievance Committee are final.
6. Anyone wishing to appeal a grievance committee decision will follow the guidelines of Hockey Manitoba Appeal Process.

SECTION 9: Code of Conduct

1.) All Parents Will:

- A) Not criticize the officials.
- B) Set an example of good sportsmanship for all children by offering encouragement and support instead of criticism.
- C) Respect all coaches, assistants, and board members' decisions and remember that these are all volunteer positions.
- D) Offer their services for volunteer work whenever possible throughout the year.
- E) Be responsible for the actions of your child while they are at the rink or any other team function.
- F) Be punctual and aware of starting and ending of practice and game times.
- G) Abide by the RMH "24-Hour Rule"*.

2.) All Players Will:

- A) Notify your coach if you are unable to attend a practice or game.
- B) Come to the rink with good team spirit and attitude.
- C) Be on time for all practices and games.

E) Pay attention at the practices and work hard throughout the entire practice. Coaches will bench, during practice, any participants who are not actively participating or who are misbehaving both on the ice and in the dressing rooms.

D) Not swear or make sexual references, or jokes while participating in RMH activities. Please be aware that this is a CO-ED League and sexual references may be considered sexual harassment.

E) Leave all dressing rooms in a neat and tidy manner and be respectful of all facilities.

F) Treat all team members, coaches, and parents with respect.

G) Treat all opponents with respect. Remember that you are representing Roblin Minor Hockey and you are expected to conduct yourself in a responsible manner.

3) All Coaches Will

A) Be reasonable when scheduling games and practices remembering that young athletes have other interests and obligations.

B) Teach players to play fairly, respect the rules, their officials, their opponents and their teammates.

C) Ensure *all* players receive equal instruction and support, appropriate and fair playing time, in accordance with the RMH Constitution and Hockey Manitoba guidelines where implemented.

D) Not ridicule, yell or taunt any players, game officials or other team officials for making (perceived) mistakes.

E) Create an environment where all players will develop self-confidence, trust, and respect for each other, their opponents, the officials and the game.

F) Not question the game official's judgment or honesty in public.

G) Make sure that equipment and facilities are safe and match the athlete's ages and ability, and are left in the same condition that they were found.

H) Be generous with praise, set a good example and be a coach that players can respect.

I) Abide by the RMH "24-Hour Rule"*

J) Obtain proper training and continue to upgrade coaching skills.

K) Be a positive role model.

L) Be responsible for team behavior during all events, be that home and away games as well as tournaments. Remember that we "all" represent RMH and Roblin.

M) Always wear CSA approved helmets on the ice during practice times. Failure to do so may result in a fine and or suspension.

4) 24 Hour Rule

-If any person(s) determine that any concerns, events, methodologies, or conduct requires to be brought forward for attention, then that person(s) is to wait 24 hours after the event prior to initiating the contact. This "24-Hour Rule" allows for emotions to be set aside, placing the event in perspective, and enabling the opportunity for an objective evaluation and approach. The respondent of the information is then allowed 24 hours to reply for the same purposes. If in the event the issue remains outstanding the parties are to bring forward the issue to the RMH Board of Directors who will attempt to facilitate a resolution.

SECTION 10: Medical Leave/Return to Play policy.

-Communication with the player, parents, and coaches is vital when a decision needs to be made about removing a player from action or returning to play. Coaches are to observe the injured player and if they are unable to participate at their **usual skill level** due to injury or illness such as influenza or high fever, or they complain of pain and weakness during activity, then remove them from the play. Direct the player to a proper medical authority if necessary. With respect to players returning to play, Roblin Minor Hockey enforces that all fractures, neurological or spinal, concussions, muscular, skeletal injuries or any invasive surgery/procedure **MUST BE SIGNED**

OFF BY A PHYSICIAN OR SURGEON. It is the parent's responsibility to obtain a note from the player's physician and/or surgeon and forward to the coach.

SECTION 11: Duties of the Hockey Board, and the Board of Directors.

President

- be responsible for all aspects regarding the operation of the association
- Be responsible to the Board, and will call all meetings as required
- Provide supervision and direction of all board members, including standards of performance, sphere of control and disciplinary action
- Prepare the agenda for Board meetings
- Schedule, preside over and control all board meetings
- Has signing authority on all RMH financial accounts
- Sits on all committees as an ex-officio voting member
- Oversees the operations of all teams and their coaches and managers

Vice President

- Shall perform the duties of the president in the latter's absence, or on request and shall then have all the rights and powers of the president.
- Serves as an alternate in attendance at various hockey-oriented, regulatory and league groups
- Responsible for the organization and execution of all RMH player development events approved by the RMH board.

Secretary

- Books venue for all RMH meetings.
- Records all minutes of RMH meetings and distributes those minutes to the RMH board members within 2 weeks of the meeting date.
- Responsible for updating all information on the RMH website

Treasurer

- Records all receipts and payments on a financial accounting platform approved by the board.

- Prepares a statement of revenue and expenses as requested by the Board.
- Provides a current bank statement to accompany the prepared statement.
- Has signing authority on the RMH financial accounts.
- Shall receive all funds of the association and issue receipts.
- Shall deposit and disperse such funds in the manner prescribed by the Association.

Registrar

- Registers all players and team staff.
- Keeps all documentation relating to registration of players with RMH as well as with Hockey MB
- Ensures that all players and coaches are properly registered in the HCR system
- Prepares a projection of player numbers for the next season in order to accommodate proper budgeting
- Compiles a team directory of players regarding name, address and phone numbers
- Provides the Treasurer with a reconciliation of players names and fees due
- Apply for all out of province travel permits for all RMH teams.
- Register all RMH teams eligible to compete in Hockey Manitoba Provincials.

Referee-in-Chief

- Assist new and existing referees with any training requirements.
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- To arrange for training and development of referees.
- Mentors younger officials

- Be responsible to propose a Officials fees schedule to the executive for approval.

Equipment Manager

- To make requests to the Hockey board for the purchase of equipment.
- To obtain quotes for purchase of equipment.
- To purchase equipment that is approved by the Executive.
- To maintain records of the equipment that is owned by the Association.
- To distribute equipment owned by the Association and to ensure equipment is returned at the end of each season. In the case where two teams are involved a mutual meeting of Coaches will be arranged and equipment will be dispersed together.
- To ensure equipment is stored appropriately and repaired as required.
- Order and maintain pucks.
- Order Name bars once list has been submitted by each team manager. Also, will make the proper arrangements to have all name bars installed at the beginning of each season.
- Shall organize all RMH individual and team photos.
- Shall distribute keys to the RMH equipment room, as well as keys to the designated team locker.

Fundraising Manager

- Shall make proposals of all fundraising initiatives to the Hockey Board for approval.
- Shall organize and execute all approved fundraising initiatives. The Fundraising Manager has sole discretion to execute all approved fundraising initiatives in a manner they deem necessary.

- The Fundraising Manager may request assistance on RMH fundraising projects. All RMH Board members commit to aiding on those projects as deems necessary by the Fundraising Manager.
- The fundraising manager is also responsible for coordinating all special events hosted by RMH.

Referee Coordinator

- Shall be in charge of scheduling officials for RMH U9-U18 home games and tournaments.
- Consult with the Referee in Chief on the assignment of officials for RMH home games and tournaments.
- Work with the Referee In Chief to decided rates for officials of all RMH home games, and present them to the RMH board for approval.

SECTION 12: ICE SCHEDULING

1. Each team shall appoint one person to do the ice booking and cancellations.
2. TEAMS MAY NOT CANCEL ICE TIME ALLOCATIONS UNLESS ADVERSE WEATHER CONDITIONS PROHIBIT A VISITING TEAM FROM TRAVELING TO PLAY.
3. Roblin Minor Hockey Coaches and/or managers shall be responsible for providing a schedule of all games and practices to the Recreation Director and/or Facility Manager in order to assist with scheduling ice times.

SECTION 13: INSURANCE GENERAL

1. Roblin Minor Hockey does not provide any player accident insurance and will not be responsible for any claims against Roblin Minor Hockey resulting from an accident. (Does not provide coverage for ambulances, crutches, etc.)
2. Forms are available for Hockey Canada claims from the Roblin Minor Hockey Secretary and must be submitted by party involved.

SECTION 14: OUT OF PROVINCE TRAVEL – ALL TEAMS

1. A Travel Permit must be obtained from Hockey Manitoba for all out of province games and tournaments.
2. Teams playing league games in the Major Hockey League are exempt.

SECTION 15: PARENTS

1. Parental abuse of coaches, officials or players will not be tolerated. Those carrying out such actions will be requested to leave the rink by any Board Member and may be subject to disciplinary action by the Board.
2. Any complaints or recommendations a parent or guardian may have regarding any matter relating to the play of their child is to be brought to the attention of Roblin Minor Hockey in writing.
3. Those parents wishing to file a grievance must follow the rules outlined under grievances.
4. Parents are reminded that they are present at games to encourage their son or daughter and the team. Parents showing offensive behavior to game officials or opposing players and team may be requested to leave the rink by any Board Member.
5. Parents are not to enter the team dressing room prior to, during and after games unless invited to do so by the coach.
6. Parents or guardians will sign a Parent Code of Conduct when they register their children with Roblin Minor Hockey, or their children will not be allowed to participate in Roblin Minor Hockey activities.

SECTION 16: PLAYERS RULES AND REGULATIONS

1. Players shall notify their coach in advance if they are unable to attend games and practices
2. Players shall be in the dressing room one half hour prior to game or practice time.
3. All players shall be fully equipped while on the ice (games and practices). Hockey Canada, C.S.A., B.N.Q, or authority having jurisdiction shall approve all equipment.

4. Players are responsible for Roblin Minor Hockey equipment assigned to them if it is lost or damaged.
5. Players must wear C.S.A approved helmets and facial protectors and B.N.Q. throat protectors.
6. Players are responsible for keeping their dressing rooms neat and tidy.
7. Harassment of officials by players will not be tolerated and Roblin Minor Hockey shall deal with it accordingly.
8. Players will comply with their coach's rules as approved by Roblin Minor Hockey. Failure to adhere to the rules may result in disciplinary action or removal from the team by the coach.
9. While registered with a Roblin Minor Hockey team and while representing Roblin Minor Hockey, no player shall:
 - a. Purchase, possess or consume alcoholic beverages.
 - b. Possess or use illicit drugs or narcotics.

Roblin Minor Hockey does not sanction these activities in accordance with Hockey Canada guidelines.

SECTION 17: PUBLICITY

1. Team managers shall make available all media, statistics, game summaries and information, team news and other information.
2. Roblin Minor Hockey Day will be in conjunction with the National Minor Hockey Day or a date set by the Roblin Minor Hockey and Roblin Minor Hockey shall carry out proper promotion of this day.

SECTION 18: REGISTRATION

1. Registrations for hockey shall be completed by the times advertised.
2. A penalty may be imposed for a late registration after September 14th of each year.
3. No player that has registered with RMH will be allowed on the ice until their registration fees are paid in full. In special situations where a player can not pay

their entries fees prior to on ice events, they must obtain approval from the RMH board before participating in RMH on ice events.

4. All requests and inquiries for player transfers and overage applications should be directed to the RMH Registrar first, and the passed on the president for approval.
5. Registrations refunds will be given for medical reasons or if a player is moving out of Roblin community with his or her parents only. The administration fee charged in non-refundable, and the balance of the fee will be prorated according to the expenses that have been incurred at the time the refund is processed.

**** Clarification Only: Hockey Registration Fee is designated accordingly:

Team Fees

Ice costs

Hockey Manitoba Insurance

League Fees

Additional costs as set out by teams

General Hockey/Admin Fees

Office supplies

Advertising

Coach clinic fees

Referee Clinic fees

Scheduling Meetings (mileage)

Equipment purchase

SECTION 19: REFEREES AND LINESMAN

1. All referees officiating in Roblin Minor Hockey shall be registered with Hockey Manitoba and comply with the rules established by Hockey Manitoba.
2. Referees are appointed by the Referee in Chief for all games.
3. Referees shall supply their own refereeing equipment – helmet, whistle, sweater and protective gear.
4. Referees shall be paid for officiating all Roblin Minor Hockey games at the rates set by the board.

5. All referees shall attend all refereeing clinics arranged for them by the Referee in Chief, Roblin Minor Hockey and Hockey Manitoba.
6. The Referee in Chief shall be responsible for all officiating within Roblin Minor Hockey and shall arrange clinics for the officials.
7. The Referee in Chief shall promote, encourage, and aid in the development of new referees and linesman.
8. All Roblin Minor Hockey teams shall be responsible for providing a schedule of all Roblin Minor Hockey games to the person that is responsible to assign referees and linesman for their games.
9. All league games will be officiated by a 2, 3, or 4 official system, as outlined by Hockey Canada and Hockey Manitoba Rules. The officiating system will reflect upon age, skill level and comfort of both the officials and players competing in each game.
10. Referees and linesman shall be at the rink 30 minutes prior to the game time and must notify the Referee in Chief if they are unable to work a game a minimum of 24 hours before the game.

SECTION 20: RULES OF PLAY

1. The Rules of Play shall be those established by Hockey Canada and Hockey Manitoba, unless otherwise provided by the Regulations.

SECTION 21: HOCKEY MANITOBA PROVINCIAL PLAY-OFFS

1. All teams from U11 to U18 are eligible for Hockey Manitoba play-offs.
2. Hockey Manitoba cards and registrations shall be the responsibility of Roblin Minor Hockey.
3. Each team is responsible for notifying the Roblin Minor Hockey Board if they wish to enter provincial play-offs. This must be done by November 25th of the current year.

SECTION 22: SPECIAL EVENTS AND COMMITTEES

SPECIAL COMMITTEES

1. The Board shall appoint special committees as deemed necessary for the good of Roblin Minor Hockey.
2. The Board shall establish all teams of reference for all Special Committees.

SPECIAL EVENTS

1. Roblin Minor Hockey from time to time may hold special events for the benefit of Roblin Minor Hockey (i.e. Final Banquet).
2. The Board shall appoint a committee to operate these events.
3. The Board shall approve all special events.
4. Hockey Day in Roblin shall be classified as a special event.

SECTION 23: JERSEY POLICY

1. Jerseys are the property of Roblin Minor Hockey.
2. Jerseys will be worn for games only.
3. Jerseys will be in possession of the team official when not being used.
4. Roblin Minor Hockey will provide Jersey bags for all sets of jerseys for all teams.

SECTION 24: SEASON PASS

1. Parents are encouraged to purchase a Season Pass for -\$55.00/family or \$30/person for entry to all Roblin Minor Hockey games and Hockey Day in Roblin. Season passes are exempt from be used at tournaments hosted by RMH.
2. Season Passes are available to the public for entry to all Roblin Minor Hockey games, except for tournaments.

SECTION 25: TOURAMENTS & TOURNAMENT COMMITTEES

1. Roblin Minor Hockey shall hold hockey tournaments on an annual basis for all divisions.
2. The Tournament Committee shall consist of the team manager of the participating teams and as many other members as determined by the committee.
3. Financial statements shall be presented to the Treasurer no later than 30 days following the completion of the tournament. **Note this is required to assist teams the following season with Tournament organization.
4. Roblin Minor Hockey shall establish entry fees.
5. All games shall be played in accordance to Hockey Canada and Hockey Manitoba rules governing minor hockey tournaments. All tournaments hosted by RMH must received approval from Hockey Manitoba
6. Tournament draws and games times must be given to the Recreation Director, Facilities Manager and Referee in Chief, 30 days before the starting date of your tournament in order to allow for scheduling.
7. Roblin Minor Hockey Board will not be responsible for teams playing in unsanctioned tournaments. Teams must ensure that the tournament is sanctioned before participating in the tournament.

SECTION 26: FUNDRAISING

1. All teams are required to participate in fund raising projects.
2. Purposes of fundraising are for the purchase of equipment and payment of team operating costs as approved by the Roblin Minor Hockey Board.
3. Collection of admission and selling 50/50 tickets are required at each home game. A record of receipts is to be completed and provided to Roblin Minor Hockey Treasurer.

SECTION 27: U7 / U9 PROGRAM TEAMS

1. A parent can apply to have a player moved up to the U9 Division at the time of registration. Each request must be approved first by the Board and the player may not move until such time as the Board has granted approval. The decision of the Board will be based on what is best for the player and division involved.

2. In all games, if the team has between 10 and 15 players, every player should play at least every 3rd shift and no player should play 2 consecutive shifts.
3. In the Roblin Minor Hockey U7 / U9 Division games, for the development of goal tenders, as many players as possible should be given the opportunity to play goal.

SECTION 28: REPRESENTATIVE TEAMS

1. Definition: A collection of players who have agreed to represent their division and Roblin Minor Hockey in any league play, tournaments, competitions, and Hockey Manitoba Provincial play-offs.
2. The Roblin Minor Hockey Board, for the betterment of the division of hockey involved, may determine the number of players to be carried on each team.
3. A coach, manager, player or parent may apply to have a player move up to a higher division (a player of exceptional ability) by application to the Roblin Minor Hockey Board. The player may not move until such a time as the Board has granted approval. The decision of the Board will be based on what is best for the player and the division involved.
4. The President of Roblin Minor Hockey is an ex-officio member of all representative team Boards.
5. All assistant coaches from U18 and down will not be assigned to a team until after the team has been picked by the coach. After the team has been selected, the Coach can then name their assistant coach and team executive. The names and phone numbers of the team executive are to be forwarded to the Roblin Minor Hockey Board.
6. The Roblin Minor Hockey Board must approve all Representative team COACHES, ASSISTANT COACHES, MANAGERS, and TEAM EXECUTIVE.
7. A minimum team executive shall consist of a coach, assistant coach and manager. Committees could include phoning, travel, fund raising, accommodations, publicity, officials, social, etc.
8. A list of representative team executives and proposed budget shall be submitted by November 15 of the current year to the executive or Roblin Minor Hockey. Copies of the proposed budget should be provided to the parents of the respective teams at the same time.

9. Coaches, Assistant Coaches and Managers may attend Roblin Minor Hockey Board Meetings.
10. Coaches please note: Representative Teams are designed for the development of Hockey Players. Ice time is a must for the development of a player and goaltender. Goaltenders should be allowed to play every second game or shall have equal ice time.
11. Female players should dress in a separate DRESSING ROOM unless there is a written consent from the team's parents.

SECTION 29: AFFILIATED PLAYERS

1. The Hockey Board will hold a meeting with all teams interested in utilizing affiliate players (AP), to co-ordinate the completion of the AP list. The selection of affiliate players will be conducted utilizing a draft. No coach may AP any player without the Hockey Board approval.
2. Once the affiliate player lists have been filed with Hockey Manitoba any further changed must be agreed to by the player, parents and both team coaches and filed with Hockey Manitoba.
3. Affiliated player movement from a lower team to a higher team, is permitted as long as the player is on the team's list. The two coaches and the player's parents must agree upon Player movement.
4. Affiliated players will be allowed to play for a team under the following situations:

| | |
|-------------|---------------------------------------------|
| U9 | to make a roster of 8 skaters and 1 goalie. |
| U11 and U13 | to make a roster of 10 skaters and 1 goalie |
| U15 and U18 | to make a roster of 13 skaters and 1 goalie |

Any exemptions from the rules may be presented to the RMH hockey board for approval by the head coach of the team wishing to add an A.P.

5. NO PLAYER MAY PARTICIPATE AS AN AFFILIATED PLAYER WITH A HIGHER DIVISION TEAM WITHOUT THE PERMISSION OF THE PLAYERS COACH OF THE TEAM THAT THE PLAYER IS REGISTERED ON. PERMISSION MUST BE OBTAINED EVERY TIME AN AFFILIATED PLAYER PARTICIPATES WITH A HIGHER DIVISION TEAM.
6. Failure to follow the above rules may or can result in the Board taking disciplinary action.

30: SOCIAL MEDIA POLICY

SOCIAL NETWORKING is defined as communicating through on-line communities of people such as, but not limited to, Facebook, Twitter, You Tube, blogging, etc. The policy will be applicable to all members of the Roblin Minor Hockey Community (RMH), including board members, coaches, managers, players, officials, players' family members and supporters.

Roblin Minor Hockey recognizes and appreciates the value of social media and the importance of social networking to all of its stakeholders. Roblin Minor Hockey also respects the right of all Teams and Association personnel to express their views publicly. At the same time we must be aware of the dangers social media and networking can present.

SOCIAL MEDIA GUIDELINES

1. Roblin Minor Hockey holds everyone who participates in social media and networking to the same standards as it does for all other forms of media including radio, television and print.
2. Comments or remarks of an inappropriate nature which are detrimental to a team, RMH, or an individual will not be tolerated and will be subject to disciplinary action.
3. It should be recognized that social media comments are on the record and instantly published and available to the public and media. You should conduct yourself in an appropriate and professional manner always.
4. Refrain from divulging confidential information of a personal or team-related nature. Avoid revealing business or game strategies that could provide another team or individual a competitive advantage. Only divulge information that is considered public.
5. Always use your best judgment – pause before posting. Once your comments are posted they cannot be retracted. Ultimately, you are solely responsible for your comments and they are published for the public record.
6. If requested to participate in an online network, as a direct result of your affiliation with RMH, RMH recommends that you request approval from the Team or from RMH.
7. All members of the RMH community are not permitted to participate in social media or networking two (2) hours prior to the start of a RMH game and at least one (1) hour following the completion of an RMH game.

SOCIAL MEDIA VIOLATIONS

The following are examples of conduct through social media and networking mediums that are considered violations of the RMH Social Media Policy and may be subject to disciplinary action by the Team and/or Roblin Minor Hockey.

1. Any statement deemed to be publicly critical or detrimental to the welfare of an official, player and/or coach from RMH, or the opposing team.
2. Negative or derogatory comments about any player, official and/or coach from RMH and/or the opposing team.
3. Any form of bullying, harassment or threats against players or officials.
4. Online activity that is meant to alarm other individuals or to misrepresent fact or truth.

DISCIPLINE

If any violations of the social media policy occur, RMH will follow the disciplinary action procedures as outlined in the Roblin Minor Hockey Constitution, By-Laws and Regulations Document.

SUMMARY

When using social media and networking mediums, all members of Roblin Minor Hockey, should assume at all times that they are representing RMH and the community of Roblin in general. All members of the RMH community should remember to use the same discretion with social media and networking as they do with other traditional forms of media. Should the identity or image of any member of the RMH Community be used in Social Media without the individual's authorization, this is considered to be identity theft.